

**NEW YORK STATE ENGINEERING TECHNOLOGY ASSOCIATION  
CONSTITUTION, BY LAWS, AND AMENDMENTS**

June 22, 2002

**ARTICLE I: NAME**

The name of the organization shall be the NEW YORK STATE ENGINEERING TECHNOLOGY ASSOCIATION.

**ARTICLE II: PURPOSES**

The purposes of this organization are:

- A. to provide a forum for the free expression of ideas and opinions of the Association members on Engineering Technology education.
- B. to provide for a continuing review of the quality, content and goals of the various Engineering Technology curriculums.
- C. to provide a formal vehicle of communication for Engineering Technology education

**ARTICLE III: MEMBERSHIP**

- A. Full membership shall be open to all those directly involved with post secondary programs in Engineering Technology.
- B. Associate membership shall be open to all those with an interest in Engineering Technology.
- C. Institutional membership shall be open to institutions offering post secondary programs in Engineering Technology.
- D. Eligibility to vote and hold office is limited to full members-

**ARTICLE IV: OFFICERS AND ELECTIONS**

- A. A President, Vice-President, Secretary and Treasurer shall be elected by the **voting** members.
- B. The President shall be the chief executive officer, shall preside over all membership meetings, and shall be an ex-officio member of all committees. He shall appoint members of special committees as the need arises.
- C. The Vice-President shall perform the duties and exercise the powers of the president in his absence.
- D. The Secretary shall keep minutes of all meetings, handle correspondence, and maintain the membership list.
- E. The treasurer shall receive, pay out, and in general, be custodian of Association funds, and keep records of all financial transactions.
- F. The term of office of all officers shall be two years. Elections shall be held at the spring meeting of the even numbered years. New ETA executive officers shall take over immediately after their election at the Spring meeting.
- G. Voting shall be by secret ballot of those **voting members** present at the spring meeting. A majority of votes cast shall determine election to office

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**ARTICLE V: EXECUTIVE COMMITTEE**

- A. An executive committee to act in an advisory and policy initiating capacity to the Association shall consist of the officers and those elected under the provisions of this article. The President shall be the chairman of the Executive Committee.
- B. One member shall be nominated and elected by each standing interest group approved by the Association. The term of office shall be for 2 years. Elections shall be held at the spring meeting of the odd numbered years.
- C. The (5) members-at-large shall be elected by the members present at the spring meeting. They shall be elected for a period of 2 years, and their election shall take place at the annual spring meeting of the odd numbered years. Voting shall be by secret ballot.

**ARTICLE VI: NOMINATIONS**

- A. A nominating committee of no less than (3) active members shall be appointed by the President, with the approval of the Officers prior to the fall meeting. No Officer or Member-At-Large of the Executive Committee shall be a member of the nominating committee.
- B. The nominating committee shall nominate officers and members-at-large of the executive committee.
- C. The list of nominees shall be distributed in advance of the spring meeting.
- D. Any member of the Association may propose an additional nominee from the floor, and if duly seconded, shall constitute an additional nominee.
- E. All nominees must consent to their nomination prior to proposing his or her name for election.

**ARTICLE VII: MEETINGS**

- A. There shall be two membership meetings each year, one in Fall and the other in the Spring.
- B. A quorum for all business to be transacted at the membership meeting shall consist of those **voting** members present.

**ARTICLE VIII: DUES**

- A. Individual member dues shall be \$10 per year.
- B. Institutional Affiliate dues shall be \$100 per year.

**ARTICLE IX: SPECIAL CLAUSES**

**1. Non-Inurement Clause:**

No part of the net earnings of the organization shall inure to the benefit of, or be distributed to its members, trustees, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered, and to make payments and distributions in furtherance of its purposes.

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**2. Legislative Clause:**

No substantial part of the activities of the organization shall be carrying on of propaganda, or otherwise attempting to influence legislation, and the organization shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.

**3. Dissolution Clause:**

In the event the organization dissolves, after paying or making provision for the payment of any outstanding liabilities, all remaining assets will be distributed to the National Heart Association.

**ARTICLE X: AMENDMENTS**

- A. Amendments may be proposed by any member, shall be presented in writing, and must be circulated to the membership not less than thirty (30) days prior to the date of the Association meeting at which they are to be considered for action.

**ARTICLE XI: BY-LAWS**

BY-LAWS may be established and revised according to the procedure for amendments to this constitution